



Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, February 5, 2025, 9:00 AM

Old Lee County Courthouse, Third Floor Executive Conference Room

112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Keane Hudson, Tom Kitson (Alt), Dean Freil (Alt)

Mike Zeman, Nancy Naylor, and Keane Hudson all attended in person. Tom Kitson and Dean Freil were not present.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) attended in person.

IV. Approval of the Minutes from the Previous Meeting (January 22, 2025)

Minutes from the January 22, 2025, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Mike Zeman logged into miViewPoint and initiated the review of 50 claims. Three (3) Nircor claims were rejected because the amounts requested did not match new charges. 47 claims were forwarded to the County Board for ratification.

VI. Old Business

A. *Review of Claims Procedures*

There was no discussion on this topic.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 10:09 a.m. **Moved** by Keane Hudson. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, February 19, 2025

Respectfully submitted by:

Becky Brenner - Board Secretary